



GOVERNMENT OF PAKISTAN
MINISTRY OF RAILWAYS
 (RAILWAYS BOARD)



Director I.T. (MP-II)

Pakistan Railways has an opportunity available for suitably qualified & experienced I.T. Professional to serve in information technology Directorate of Pakistan Railways.

E-MAIL TO APPLY: estabdirector@gmail.com

Name Of Post	DIRECTOR /INFORMATION TECHNOLOGY (MP-II SCALE) (ONE POST, PAKISTAN RAILWAYS, HEADQUARTERS OFFICE, LAHORE).
Required Educational Qualification and experience	PH.D IN RELEVANT SUBJECT(S) WITH 10 YEARS PROFESSIONAL EXPERIENCE IN THE RELEVANT FIELD OR MASTERS IN RELEVANT SUBJECT(S) (SUCH AS MASTER DEGREE IN COMPUTER SCIENCES/ MBA I.T. ETC) WITH 14 YEARS EXPERIENCE IN RELEVANT FIELD. Max Age: 62 Years

- ▶ Recruitment will be made as per policy issued by the Establishment Division, Government of Pakistan vide their O.M. No. 1/3/2020-E-6 dated 22-06-2020 titled "Management Position Scales Policy, 2020" and amended vide their O.M. No. 1/3/2020-E-6 dated 05-08-2020 and 16-09-2020.
- ▶ The appointment will be on contract basis initially for a period of three (03) years further extendable for a maximum period of two (02) years on annual (yearly) basis subject to satisfactory performance.
- ▶ Other perks, privileges, Job Description, Eligibility Criteria & terms and conditions can be seen on our websites i.e. www.pakrail.gov.pk and www.railways.gov.pk.
- ▶ Candidates should have relevant experience of working in multi discipline large organizations requiring highly challenging and transformational environment with proven track record of success and achievement.
- ▶ (Applications on prescribed format (**available on our website**) alongwith complete CV, passport size photograph should reach at the address given below, within thirty (30) days of the publication of this advertisement through courier or e-mail on estabdirector@gmail.com (soft copy on prescribed format). Incomplete applications will not be considered.
- ▶ Recruitment agencies/Head-hunters can also recommend their candidates latest by the last date of submission of applications, as per approved policy of the Railway Board. Terms and Conditions for Recruitment agencies/Head-hunters is available on our website i.e. www.pakrail.gov.pk and www.railways.gov.pk.

Only short listed candidates shall be called for interview

Director Establishment Ministry of Railways, Room No. 339, 3rd Floor,
 Block-D, Pak-Secretariat, Islamabad.

Ph: 051-9203068 **E-mail:** estabdirector@gmail.com

CAREER OPPORTUNITY
FOR I.T PROFESSIONAL
IN PAKISTAN RAILWAYS

Pakistan Railways has an opportunity available for suitably qualified & experienced I.T. professional to serve in Information Technology Directorate of Pakistan Railways.

1.	Name Of Post:	DIRECTOR/I.T (MP-II Scale) (One Post/Railways Headquarters Office Lahore)
2.	Required Educational Qualification and Experience:	Ph.D in relevant subject(s) with 10 years professional experience in the relevant field or Masters in relevant subject(s) (such as Master Degree in Computer Sciences/MBA I.T. etc) with 14 years experience in relevant field.
3.	Age Limit:	Maximum=62

4.	Fluency in spoken & written English & Urdu is mandatory.	
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5.	Salary and Perks:	Management Position-II
a.	Scale of Pay	Rs. 181500-27225-290400
b.	Accommodation (House Rent)	Up to a rental ceiling of Rs. 66,000/- per month
c.	Utilities Bills (5% of Pay)	Rs. 8,250/- per month.
d.	Transport	As per monetization of transport facilities policy MP-II Rs. 77430/- per month
e.	TA/DA on domestic official tour	As admissible to the civil servants of the BPS-21.
f.	TA/DA on official duty abroad	As admissible to civil servants in Category-II.
g.	Medical Facility	Reimbursement of medical and hospitalization charges for self, spouse and children for treatment received at Government or Government recognized Institution in Pakistan.
h.	Leave	The incumbent shall earn leave on full pay @ 3 days per month on annual basis and the leaves earned shall be availed during the currency of the year. Title of Leave will neither be carried over to the next year in case of non-availing nor will it be encashed.
i.	Gratuity	One month's basic pay for each completed year of service.

6.	Contract Period:	
i)	Tenure of contract	Three (03) years further extendable for a maximum period of two (02) years on annual (yearly) basis subject to satisfactory performance.
ii)	Termination of Contract	On completion of tenure or one month's notice from either side. In case of proceedings under para 6 (VIII&IX) of MP Scale Policy 2020, the condition of one month's notice shall not be required.
7.	Discipline	
	As applicable in case of contract employees.	

Applications on prescribed format alongwith complete CV, passport size photograph should reach at the address given below, latest by **26-11-2020** through courier or e-mail (on soft copy). Incomplete applications will not be considered.

Performa to be filled in by the applicant and to be attached with the application and CV.

I	Post applied for	
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II	Personal Information	
1.	Name	
2.	Father's Name	
3.	Email	
4.	Mobile	
5.	Address	
6.	CNIC Number	
7.	Date of Birth & Age	

III	Qualification (Start from the latest)			
#	Qualification/Degree	Year of Passing	Institution	Major Subjects
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

IV	Experience in Pakistan (Start from the latest)				
#	Designation	Organization	Period From	Period To	Key Responsibilities
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

V	International Experience, if any (Start from the latest)				
#	Designation	Organization	Period From	Period To	Key Responsibilities
1.					
2.					
3.					
4.					
5.					
6.					

VI	Trainings/Workshops/Certifications			
#	Training Course	Institution/Organization	Period From	Period To
1.				
2.				
3.				
4.				
5.				
6.				

VII	Publications		
#	Title	Journal/Periodical	Date of Publication
1.			
2.			
3.			
4.			

VIII	Allied Skills (Please elaborate)	
1.	IT Skills	
2.	Skills related to Railways/Software/Transport	
3.	Communication Skills	
4.	Other Skills	
5.		

IX	Awards	
#	Description/title	Institution/Organization /Date
1.		
2.		
3.		

X	Any other Information	
#	Description	
1.		
2.		
3.		

XI	References (Minimum two)	
1.		
2.		
3.		

Additional pages can be attached in case of more information.

Director Establishment
Room No. 339, Ministry of Railways,
3rd Floor, Block-D, Pak-Secretariat,
Islamabad.
PH: 051-9203068
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TERMS AND CONDITIONS FOR HEAD-HUNTERS/ RECRUITMENT AGENCIES.

1. Head-hunters/Recruitment Agencies must be registered with Government of Pakistan and on active tax payers list of FBR.
2. Head-hunters/Recruitment Agencies must have at least 10 years of experience in the relevant field.
3. Head-hunters/Recruitment Agencies shall undertake to provide services with the highest standards of professional and ethical competence and integrity.
4. Head-hunters/Recruitment Agencies must forward at least 5 CVs of most suitable posts as per eligibility criteria for each post.
5. Head-hunters/Recruitment Agencies must have written authorization of the candidate to forward his CV to Ministry of Railways for consideration against the advertised post.
6. If a candidate has already directly applied for a post to MOR and his CV is also forwarded by the Head-hunters/Recruitment Agencies, the application of the candidate forwarded by Head-hunters/Recruitment Agencies will be considered and the application directly applied by the candidate to Ministry of Railways will not be entertained. No claim in any form will be raised by the applying candidate in this condition.
7. If a candidate's profile/CV is forwarded by A Head-Hunters/Recruitment Agencies and he is finally selected for the position, MOR will pay an amount equivalent to one month's salary of that position. No claim/payment will be allowed entertained beside this condition.
8. Head-hunters/Recruitment Agencies will be responsible for authenticity of candidates particulars, references and the information contained in respective CV's/profiles.
9. Head-hunters/Recruitment Agencies will also submit a certificate on judicial stamp paper of Rs. 100/- that if the recommended candidate is selected by Ministry of Railways, the successful candidate will work on its position for at least one year, failing which, the Head-hunters/Recruitment Agencies will immediately repeat the cycle of recruitment and recommend the suitable candidates for selection to Ministry of Railways within thirty (30) days on its own cost. No financial implications will be borne by Ministry of Railway except for the expense of advertisement in newspapers. This advertisement must have a prior approval of Ministry of Railways.
10. Head-hunters/ Recruitment Agencies will also provide Ministry of Railways any other relevant information required/related to the applications along with the prescribed information/form filled in all aspects.