



**GOVERNMENT OF PAKISTAN
MINISTRY OF RAILWAYS
RAILWAYS BOARD**



POSITIONS VACANT

Up-gradation of ML-1 is one of the strategic projects envisaged under China Pakistan Economic Corridor (CPEC). To expedite implementation of this project and for overall coordination of related activities a Project "China Pakistan Economic Corridor Support Project (CPECSP)" at Ministry of Railways has been established. Main objective of the project is to establish/strengthen Project Management Cell (PMC) in Ministry of Railways, Islamabad and Project Implementation Unit (PIU) at Lahore.

Applications are invited for the following posts in China Pakistan Economic Support Project (CPECSP):

#	Description of the Posts	No. of Posts	Qualification/ Eligibility	Job Description	Age Limit
1	Contract Manager/Legal Specialist <u>PPS-10</u>	01	1. LLB having 05-years' specific experience of contract management of infrastructure projects.	• Preparation of bidding documents, pre-qualification documents, RFP, EOI etc. • Evaluation of bids, RFPs, EOIs Etc. • Administer the contract during execution. • Handling the claims of the contractors during execution. • Assist the management in dispute resolution. • Assist the management in arbitration and legal actions. • Any other relevant duty assigned by the management.	Max 62 Years
2	Financial Analyst <u>PPS-10</u>	01	1. Chartered Accountant or CMA or ACCA or MBA Finance. 2. Overall 10-years' experience having minimum 3-years' experience of Financial Management in a project at a managerial position.	• Financial analysis and preparation, updating and revision of the financial model of the project. • Economic analysis and preparation, updating and revision of the economic model of the project. • Project appraisals. • Establishing mechanism for financial reporting in the project. • Monitoring of the funds allocated, required and disbursed for the project during construction and managing cost overrun (if any). • Development, strengthening and implementation of internal financial controls. • Advising/informing the senior management about any action required as result of financial monitoring exercise. • Responsible for negotiation of project finance facility with finance providers. • Any other relevant duty assigned by the management.	Max 62 Years

#	Description of the Posts	No. of Posts	Qualification	Eligibility/Experience	Age Limit
3	Project Planning, Monitoring & Evaluation Specialist <u>PPS-10</u>	01	1. Masters in Project Management having 05 years of experience in project planning and monitoring. OR 2. B.Sc. Civil Engineering or Mechanical Engineering or Electrical Engineering with PMP Certification having 08 years of experience in project planning and monitoring.	• Organize project tasks, structure information collection activities, and sets timelines for completion of required tasks. • Develop reports on analysis conducted; provide recommendations and makes formal/ informal presentation to communicate results to various management levels. • Prepare, monitor and evaluate project plans to ensure deliverables timely and successful completion of project. • Assess and assist in assessing workforce and resources at different levels and activities required for effective & efficient project implementation. • Review project plans, identify bottlenecks, hurdles and speed breakers and mitigate and assist managers to mitigate such bottleneck. • Identify and develop project performance and reports and assist managers for project reporting.	Max 62 Years

NOTE

1. Recruitment will be held initially for a period of three (03) Years further extendable till project completion on annual (yearly) basis subject to satisfactory performance.
2. Application along with updated CV, attested copies of degrees, and experience certificate three passport size latest photographs and copy of CNIC must reach the office of the undersigned within 15 days of advertisement and latest up to 17.09.2021 (before end of office hours). Incomplete applications or applications received after due date will not be entertained.
3. Civil Servants/Government Servants may apply for these positions, through proper channel and as per latest policy of Government of Pakistan.

(IMRAN MASHAL)

Deputy Chief Planning

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