



Government of Pakistan
MINISTRY OF RAILWAYS
PAKISTAN RAILWAY FREIGHT
TRANSPORTATION COMPANY (PVT.) LTD.



No.PRFTC/A/HR-CFO/2021

OPPORTUNITIES IN FREIGHT BUSINESS

Pakistan Railway Freight Transportation Company (PRFTC) (Pvt.) Ltd., a subsidiary of Ministry of Railway, involved in Freight Business of Pakistan Railways and other allied activities related to freight business, is looking for recruitment of suitable candidate for the following posts, on contract basis for a period of three (03) years (further extendable subject to satisfactory performance).

S. #	Posts	No. of Post	Qualifications/Experience	Max. Age Limit (year)
1	Company Secretary/ Chief Financial Officer (CFO)	01	Candidate should be a qualified ACCA/ICMA/CA with post qualification experience as Company Secretary or CFO or Finance Manager with minimum of 8 years of overall experience of which last 3 years must be at a Managerial Finance related position and preferably a member of recognized body of professional accountants or a corporate/chartered secretary. Must have good exposure of SECP, tax and financial related assignments.	45
2	Executive Directors	03	Retired Railway Officers from Civil, Mechanical & Traffic Departments of PR who were retired in BPS 20/21 having command over their relevant fields with ability to manage the respective functions in railway network	As per GOP Rules
3	Director Business Management / Director Operations	02	Master in Business Administration from a reputed / university. The person will be responsible for the business planning, development and its operational management activities. Excellent commercial contacts, professional relationship building with ability to help negotiate and generate commercial business and its management. Must have in depth exposure of freight, cargo, and logistics business with clear understanding of commercial and operational logistics.	50
4	Legal Advisor	01	The candidate should have a Master degree or equivalent in Law, having experience of 5 years in handling civil litigation related to corporate / other sector cases in various courts & providing legal advice. Must have license of High Court and Supreme court with strong knowledge of country Laws including Corporate, Revenue, Taxes and Contracts etc. Knowledge of Railway related laws would be considered a plus.	45
5	Business Managers	03	Business / or logistics graduate with min 5 years of experience in freight, logistics, supply chain or business-related environment with at least 2 years in Managerial capacity.	45
6	Business and Operations Officers	05	Business / IT or logistics graduate with minimum 3 years' experience in a business environment	35

S. #	Posts	No. of Post	Qualifications/Experience	Max. Age Limit (year)
			preferably in freight, cargo, container, coal or other commodities business.	
7	Project Specialist	02	Business / Project management/ Engineering graduates with at least 3 years' work experience. Must have the ability to manage projects with their TORs, budgets and follow ups with excellent planning and time management skills. The job requires to schedule meetings, record important decisions made in meetings, prepare progress reports and create progress presentations.	50
8	Accounts Officers	02	(i) Post Graduate in Commerce with specialization in Accountancy / Finance (ii) Having minimum 5 Years' experience in relevant field.	35
9	Manager/IT	01	(i) The candidate must possess Bachelor Degree in IT responsible for the installation, operation and maintenance of computer systems and other technologies such as communication systems, web design or internet security. (ii) Having minimum 05 Years' experience in relevant field.	35
10	Manager Administration	01	(i) The candidate must possess Bachelor's degree in Business Administration, Management, or a related field. (ii) Having minimum 05 Years' experience in an office setting and performing clerical work, should have advanced knowledge of productivity tools including MS Office Suite.	35
11	Head TXR/ CWI	05	Diploma of Associate Engineering (Mechanical) or B-Tech (Mechanical). At least 15 years' experience of Railways. Retired officials of PR will be preferred.	As per GOP rules
12	Management Trainees	05	Fresh graduates in business, management, marketing or other related fields. Excellent written and verbal communication/computer skills are required.	35

All positions are based at PRFTC Head Office, Karachi and require strong organizational skills, effective interpersonal and written and communication skills along with strong proficiency in MS Office etc. Candidates are required to send their applications on prescribed format (available at Pakistan Railways' website www.pakrail.gov.pk) alongwith latest Resume/CV & photocopies of testimonials with a recent passport size photograph on or before **December 4, 2021** at 16:00 hours through mail: jobs@prftc.com.pk, OR to HR Dept, PRFTC Head Office, Bungalow No.218-Adam Road, near Karachi Cantt. Railway Station. Applications received after the time specified or incomplete application will not be entertained/considered for selection procedure.

The shortlisted candidates will be informed to appear before for interview in due course. Company reserves the right to cancel/postpone the process without assigning any reason thereof.

**Assistant Director (Admin. & Coord.)
for Chief Executive Officer, PRFTC**
PRFTC Head Office, Bungalow No.218-Adam Road, Karachi Cantt.
Phone # 021-99332316

APPLICATION FORM
PAKISTAN RAILWAY FREIGHT TRANSPORTATION COMPANY

Name of Post _____

Name of Applicant: _____

Father's Name: _____

Date of Birth: _____

N.I.C. No. _____

Domicile: _____

Postal Address: _____

Permanent Address: _____

Phone No: _____ Mobile No: _____

Academic Qualification: _____

Professional Qualification: _____

Experience (Years): _____

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1x1"

Name of Organization	City	Rank / Post Held	From	To

Experience in Freight/Logistics/Cargo Segment: _____

Last/Most Recent Salary: _____

Available on Immediate Basis: Y/N: _____

Date _____

Signature of Applicant