

**RAILWAY INSPECTORATE**  
**SITUATION VACANT**

Applications are invited by Federal Government Inspectorate, Government of Pakistan, Ministry of Railways, HQ, Lahore from candidates to fill up the following vacancies in the below mentioned categories.

| S.No. | Category             | Scale of pay | Minimum Educational Qualification  | Number of vacancy |
|-------|----------------------|--------------|--|-------------------|
| 1.    | Stenotypist          | BS-14        | i) Intermediate<br>ii) Minimum speed of 80/40 W.P.M in shorthand/ typing respectively.<br>iii) Computer literate in M.S office | One               |
| 2.    | Lower Division Clerk | BS-09        | i) Matric<br>ii) Typing speed minimum 30 W.P.M   | Two               |

1. Applicants can apply for more than one post.

2. The applicants shall submit their applications alongwith copies of supporting documents directly to **Pakistan Testing Services (PTS)** on the below mentioned address: **Pakistan Testing Services (PTS) Head Quarters, 3<sup>rd</sup> Floor Adeel Plaza, Fazl-e-Haq Road, Blue Area, Islamabad.**

3. Details of the above posts, terms and conditions, eligibility and test criteria, application forms and other information may be seen at website of Testing Agency i.e. **PTS (Pakistan Testing Services)** at [www.pts.org.pk](http://www.pts.org.pk).

**AGE LIMIT**

1. 18-25 years + 5 years General Age Relaxation in upper age limit on the closing date for receipt of applications i.e. 1-9-2017.

2. In case of ex. Serviceman, the upper age limit is relaxable to the extent of service rendered by him in the Armed /forces, or two year whichever is less.

3. Where a candidate is entitled to age relaxation under more than one category specified above, he shall be allowed relaxation in age only in one category.

**INSTRUCTIONS FOR THE CANDIDATES.**

1. Application form shall be downloaded by visiting **PTS (Pakistan Testing Services)** Website i.e. [www.pts.org.pk](http://www.pts.org.pk).



2. Candidates are also required to submit hard copy of the application form duly signed and filled, with supporting documents, copy of CNIC, and two fresh passport size photographs and self addressed duly stamped return envelope directly to **PTS (Pakistan Testing Services)** through courier on the address mentioned on application form i.e. **Pakistan Testing Services (PTS) Head Quarters, 3<sup>rd</sup> Floor Adeel Plaza, Fazl-e-Haq Road, Blue Area, Islamabad.**

3. Test fees of Rs.200/- shall be paid in any branch of United Bank Limited on prescribed online deposit slip (Online deposit slip is attached with application form) or demand draft of any Bank payable in Lahore in favour M/S **PTS (Pakistan Testing Services)**. No application will be entertained in case the requisite fee as per instruction is not deposited. PTS's copy of original slip must be attached with hard copy of the application forms.

4. Eligibility of the candidates shall be determined on the basis of applicants' qualification, performance in written test to be conducted by **PTS (Pakistan Testing Services)** and interview within the criteria/policy devised by the department.

5. **Last date of submission of applications is 1-9-2017.**

6. Incomplete applications or applications carrying incorrect information shall be summarily rejected. Only those candidates who fulfill the laid down criteria are eligible to apply.

7. Roll No. Slips containing the information regarding test center, timings and test date shall separately be dispatched directly to candidates by **PTS (Pakistan Testing Services)** at least one week before the test.

8. Candidates can also download their Roll No Slips, and papers content distribution from **PTS (Pakistan Testing Services)** website later.

9. No TA/DA shall be admissible for interview.

10. The candidate selected will be required to:-

i) Pass prescribed Medical Examination and clearance by Security Agencies

ii). Undergo specified training.

iii). If any document provided by candidates is found bogus during the admission process and afterwards the appointment will be treated as cancelled.

**Weightage for Selection of Stenotypist.**

70% written Test.

15% /shorthand/typing

15% interview.

**Weightage for Selection of Lower Division Clerk.**

70% written Test.

15% typing

15% interview.



**Note:**

1. The Competent Authority has the right to reject any application/applications without assigning any reason.
2. For any information/complaint please contact on following numbers:

**PTS (Pakistan Testing Services) Helpline No.051-11111787**  
**& Website : [www.pts.org.pk](http://www.pts.org.pk)**

